

## Tips for School phone recycling

**Here are some tips for running a scheme at school – remember, this is just a guideline, you can organise your collection whichever way you think best!**



You can register your school with the Foneclub scheme online at [www.foneclub.org.uk](http://www.foneclub.org.uk). Here, you'll be asked to fill out the details of your school address and telephone number and you will be given an account number too.



You might want to use our mobile phone recycling envelopes to send out to friends and parents – you can order these online when you register



Find a strong cardboard box to store any phones that are brought in to school – it's best to place this in somewhere like the reception area.



Think of the best way to let all of the children and parents know about the scheme, for example by sending a letter out to parents telling them that you are collecting mobile phones towards your eco-schools award and that you are raising money for the school at the same time. You can tell parents to drop their old phone at your collection point, or they can give the phone to their child to do so. Your teacher may have to help with sending letters to parents.



You can see some example letters on the Foneclub website under the 'Getting Started' section. You can use these as a guide to what you would like to say.



The 'Getting Started' section also has posters that you can print to stick up around school, for example in reception or on your school noticeboard.



You can ask teachers to mention the mobile phone recycling in school assemblies to remind other pupils about the scheme



You can run your scheme for as long as you like – although usually 4 - 6 weeks is enough time.



At the end of your scheme, call Foneclub on 0800 298 9069 and speak to Jessica, who will arrange a collection of the phones from the school. Foneclub will list and check all of the phones, and will pay £2.50 for each one. This means that if you collect 100 phones, you will raise £250. And if you collect 400 phones, you will raise £1000!